

REGULAR MONTHLY MEETING OF THE STEPHENS CITY TOWN COUNCIL
Tuesday, March 1, 2011
7:30 p.m.

Mayor Joy Shull called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Council member Dilg offered the invocation.

Roll call showed the following present:

Vice Mayor Linden A. Fravel, Jr., Councilmember Bowers, Council member Martha Dilg, Council member Joseph Grayson, Council member James Harter. Council member Joseph Hollis was absent

Staff present: Mike Kehoe, Town Manager; Brian Henshaw, Town Planner/Asst. Town Manager; David Griffin, Town Attorney; Charles Bockey, Chief of Police; Kim Uttenweiler, Town Treasurer; Dianne MacMillan, Town Clerk

Guests/Citizens: None present

Press: Joel Danoy, Winchester Star

AGENDA

On motion by Council member Dilg the Agenda for March 1, 2011 was adopted.

PUBLIC COMMENTS

Mayor Shull opened the floor for public comments on any topic not on the agenda. There were none.

MINUTES – February 1, 2011 Regular Meeting

Council member Dilg moved for approval of the minutes of February 1, 2011 and the motion carried with the following vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain - None
Council member Dilg	-	Aye	Absent – Council member Hollis
Council member Grayson	-	Aye	
Council member Harter	-	Aye	

TREASURERS REPORT – Kim Uttenweiler

Mayor Shull stated that the members had the Treasurer's report for information and asked if there were any questions. There being none, the Treasurer's report was accepted as presented.

POLICE REPORT – Charles Bockey, Chief

Mayor Shull announced that the members had Chief Bockey's police report for information and asked if there were any questions. There being none, the police report was accepted as presented.

ACTION AGENDA

A. Set Public Hearing for Chapter 22 of the Town Code

Mayor Shull stated that Chapter 22 of the Town Code – Water and Sewer had been reviewed by the Committee and was ready for public hearing.

Town Manager, Michael Kehoe reported that copies of the changes proposed included increased deposits as previously discussed. He said that one question brought up was regarding availability fees for apartments and this would be discussed at the next Water/Sewer Committee meeting to clarify wording. He added that a section for bulk water sales was also added and a requirement for permits for subcontractors may be added after discussion. Mayor Shull said the changes would be reviewed one more time prior to adoption. Council member Harter moved to set public hearing to repeal, revise and re-enact Chapter 22 for the next council meeting, April 5, 2011. The motion passed with the following recorded vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain - None
Council member Dilg	-	Aye	Absent – Council member Hollis
Council member Grayson	-	Aye	
Council member Harter	-	Aye	

Mayor Shull suggested that any member with questions on the changes to Chapter 22 contact a member of the Committee or the Town Manager prior to that meeting so that it could be discussed at the Committee meeting.

B. Set Public Hearing for Comprehensive Plan Updates

Mayor Shull stated that Council needed to set public hearing for the Comprehensive Plan updates. Town Planner, Brian Henshaw reminded the members that the state required localities to update their Comprehensive Plan every five years. He said that a lot of the changes were

removal of what was accomplished in the past five years. He added that the biggest change was visuals added to the descriptions. He noted that census data available was incomplete and did not cover all the tables. He recommended that there be a foot note at the end of that section stating that when the data is available the Town would come back and update all the tables at one time. He distributed maps showing the current uses and future uses as the property was that day even if it was vacant. Vice Mayor Fravel asked if another public hearing would be required after the census data was updated. Town Attorney, David Griffin advised that this was simply filling in data and would not require another public hearing. Mr. Kehoe said that Mr. Henshaw had reported that the Town population went from 1200 to 1800 in the last ten years.

Vice Mayor Linden Fravel moved to set a public hearing on the Comprehensive Plan updates for the next Council meeting, April 5, 2011 and the motion passed with the following recorded vote:

Recorded Vote:

Vice Mayor Fravel	-	Aye	Nay - None
Council member Bowers	-	Aye	Abstain - None
Council member Dilg	-	Aye	Absent – Council member Hollis
Council member Grayson	-	Aye	
Council member Harter	-	Aye	

COMMITTEE REPORTS

A. Finance Committee – Joseph Hollis, Chair

No meeting was held.

B. Public Works Committee – Joseph Grayson, Chair

The Chairman reported that the committee did not meet.

C. Water/Sewer Committee – Jim Harter, Chair

The Chairman advised that the report was attached and there was nothing to add.

D. Personnel Committee – Martha Dilg, Chair

Chairman Dilg reported that the committee did not meet.

E. Public Safety Committee – Ronald Bowers, Chair

Council member Bowers reported the committee did not meet.

F. Parks and Recreation Commission – Ronald Bowers, Chair

Council member Bowers reported the commission did not meet.

PLANNER’S REPORT – Brian Henshaw

Town Planner, Brian Henshaw reported that regarding the proposal for a public/private partnership for Town parks, he sent a letter to the Lions Club suggesting the adoption of the parks instead of a partnership. He said he had received no reply yet.

Mr. Henshaw announced that next month the Town would be having Mike Chandler back at 6:00 p.m., prior to the Council meeting to give the members a presentation on budgeting. He reminded the members that Mr. Chandler had been the presenter on the joint retreat with Council and Planning Commission last year. He also advised that he had invited Middletown Council to attend the presentation. He added that it may include a light supper during the presentation. Mr. Henshaw stated that he hoped Council would agree to have these presentations throughout the coming year with the possibility of including Planning Commission on some of the topics.

Mr. Henshaw advised Council that the most recent Town Newsletter included a survey for the Service Learning Project with Sherando High School students. He added that they will need the feedback to enable them to complete the project and have a presentation for Council. He encouraged everyone to return the surveys to the Town office.

TOWN MANAGERS REPORT – Mike Kehoe, Town Manager

The Town Manager reported nothing specific to report this month.

COUNCIL COMMENTS/CALENDAR

Mayor Shull asked for any comments from Council and there were none. She asked if there were any changes to the calendar and there were none.

There being no further business, Council member Harter moved to adjourn at 7:48 p.m. and the motion carried.

Joy B Shull, Mayor

Dianne L. MacMillan, CMC, Town Clerk